

**COUDERSPORT BOROUGH COUNCIL
REGULAR MONTHLY MEETING
JANUARY 21, 2026
5:45 PM**

The Coudersport Borough Council held its regular monthly meeting on Wednesday, January 21, 2026 at the Coudersport Borough Maintenance Facility on Damascus Street.

Council President Abigail Rossman called the meeting to order at 5:45 pm and led all present in the Pledge of Allegiance.

ROLL CALL

Present at the meeting were Council President Abigail Rossman, Vice President Jake Keifer, Councilman Michael Spencer, Councilman Anthony Cowburn, Councilman John Wright, and Councilman Dennis Goodenough.

Also present were Chief McClain, Officer White, Manager Todd G. Brown, Holly Hyde, Chuck Jewell, Todd W. Brown, Dave Dupont, Chris Wilson, Craig Miller, Joanna Chen and Kassie Shumac.

ADDITIONAL AGENDA ITEMS

Sweden Valley Egg hunt in Arboretum

Coudersport Borough Authority Meetings

VISITOR'S REQUESTS AND COMMENTS

Kassie Shumac was present to ask for permission to do black balloons or black ribbons around the light poles in the downtown area on March 6, 2026, for drug and alcohol awareness. With this will be a card with information on recovery and services that are offered in Coudersport.

It was motioned by Councilman Wright, seconded by Councilman Goodenough to approve the black balloons or ribbons to be placed on the light poles in the downtown area for drug and alcohol awareness on March 6, 2026. Roll call vote taken: Councilman Keifer Yes, Councilman Spencer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilperson Rossman Yes, and Councilman Wright Yes. 6 Yes 0 No. Motion carried.

Craig Miller was present to ask the Council questions about the reorganizational meeting held on January 5, 2026 on the appointment and nominations in Ward 2. Craig feels that it should have been a little more clear and open to the public before the appointment was done. He also feels that it was not the proper way to do it for good governance and clarity for the public here.

Chris Wilson would like to have the minutes updated on the Coudersport Borough website and asked if the Council meetings could be broadcasted.

Dave Dupont was asking if they were going to be discussing short-term rentals. Councilman Goodenough stated he would be covering it later in the meeting.

APPROVAL OF MINUTES

It was motioned by Councilman Goodenough, seconded by Councilman Wright to approve the minutes of the December 17, 2025 and the Reorganizational meeting on January 5, 2026 as presented. All in favor, motion carried.

VOUCHER LIST

It was motioned by Councilman Keifer, seconded by Councilman Spencer to approve the voucher list in the following amounts: General Fund \$102,236.63 Water Operating Fund \$44,047.22, Sewer Operating Fund \$45,891.60, Street Lighting Fund \$3,726.63, Recreation Fund \$2,668.66, and Library Fund \$65.00. Roll call vote taken: Councilman Keifer Yes, Councilman Spencer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilperson Rossman Yes, and Councilman Wright Yes. 6 Yes 0 No. Motion carried.

REPORTS RECEIVED: meeting notes, voucher list, fun balances, treasurer's report and police report.

OLD BUSINESS

It was motioned by Councilman Wright, seconded by Councilman Spencer to approve the 2026 Fee schedule and do a outreach to additional townships for donations to the pool. Roll call vote taken: Councilman Keifer Yes, Councilman Spencer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilperson Rossman Yes, and Councilman Wright Yes. 6 Yes 0 No. Motion carried.

It was motioned by Councilman Goodenough, seconded by Councilman Keifer to charge an additional \$10 for each pavilion making the charges large CARP \$110 with an additional \$15 for extra room, small CARP \$60, and Mitchell Park \$80. Roll call vote taken: Councilman Keifer Yes, Councilman Spencer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilperson Rossman Yes, and Councilman Wright Yes. 6 Yes 0 No.

ATV ROUTE UPDATE

Of the routes previously suggested to PennDOT, only two were approved. Manager Brown met with PennDOT officials, State Police, two Potter County Commissioners, and a representative from Mary Causer's office to discuss options for allowing ATV riders access to local gas stations and restaurants.

PennDOT recommended submitting a formal request letter, which has been completed, to open Route 6 from North East Street to Mill Street. PennDOT also approved opening Routes 44/49 from Eighth Street to Old Colesburg road, as well as from Damascus Street to Peet Street.

With the approval of Damascus Street to Peet Street segment, PennDOT requested that a speed study be conducted. Upon completion of the final report, a request will be made to reduce the speed limit from 35mph to 25 mph, which would allow that section of Route 6 to be opened to ATV traffic.

For ATV riders entering town from the north, PennDOT proposed the following route: riders would travel from North East Street to Mill Street, use borough roads to access the old railroad grade, follow the route to Toles Hollow, continue back to Dingman Run, and then take the back roads to Damascus Street. From there, riders would travel from Damascus Street to Peet Street to access the Sheetz gas station.

While this route is longer than desired, PennDOT stated that they will not approve opening the Route 6 from Eulalia Street to Peet Street until the Chestnut Street Bridg is replaced.

It was motioned by Councilman Wright, seconded by Councilman Goodenough to have a speed study from PennDOT completed from Park Avenue to Mill Street. Roll call vote taken: Councilman Keifer Yes, Councilman Spencer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilperson Rossman Yes, and Councilman Wright Yes. 6 Yes 0 No.

OUTSTANDING LEGAL MATTERS

Councilman Goodenough wanted to say how blessed we were to have had Solicitor Glassmire for 37 years.

- 1) New agreement with CARP deputy
- 2) Boundary lines with Eulalia Township and Coudersport Borough
- 3) Alleys
- 4) Short-Term Rental Ordinance
- 5) Dog training and park at CARP
- 6) Tracy Haskins court hearing January 28, 2026 at 10:30 am at the district magistrates office.

2026 COMMITTEE LIST

PERSONNEL/POLICE

John Wright, Anthony Cowburn, and Michael Spencer

UTILITY/STREETS/BRIDGES/TREES

Anthony Cowburn, Dennis Goodenough, and John Wright

PROPERTY & EQUIPMENT

Michael Spencer, Anthony Cowburn, and Jack Keifer

RECREATION COMMITTEE

Jack Keifer, Abigail Rossman, and Dennis Goodenough

FINANCE/ORDINANCE

Dennis Goodenough, Abigail Rossman, and Michael Spencer

NEW BUSINESS

RESOLUTION 2026-5

It was motioned by Councilman Spencer, seconded by Councilman Cowburn to approve Resolution 2026-5 filling the Council vacancy on Ward 2 with John Wright. Roll call vote taken: Councilman Keifer Yes, Councilman Spencer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilperson Rossman Yes, and Councilman Wright Abstained. 5 Yes 0 No and 1 Abstention

2025 BUDGET AMEND TO ACTUAL NUMBERS

It was motioned by Councilman Goodenough, seconded by Councilman Wright to amend the 2025 budget to actual numbers. Roll call vote taken: Councilman Keifer Yes, Councilman Spencer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilperson Rossman Yes, and Councilman Wright Yes. 6 Yes 0 No.

MEMORIAL DAY PARADE

Request from the American Legion to hold their Memorial Day Parade on Monday May 25, 2026. Parade route will start at Allegany Avenue and go down Main Street and end at the courthouse. Parade will start at 11am. They are requesting assistance from police/fire police with traffic control.

It was motioned by Councilman Wright, seconded by Councilman Spencer to approve the American Legion request for the Memorial Parade. Roll call vote taken: Councilman Keifer Yes, Councilman Spencer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilperson Rossman Yes, and Councilman Wright Yes. 6 Yes 0 No.

MAYOR UPDATE

Eric Foust was unable to take on the mayor's duties due to work conflict.

It was motioned by Councilman Goodenough, seconded by Councilman Cowburn to approve the advertisement and place on our Facebook page to have all resumes turned into the Coudersport Borough office by 1/30/2026. Roll call vote taken: Councilman Keifer Yes, Councilman Spencer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilperson Rossman Yes, and Councilman Wright Yes. 6 Yes 0 No.

WATER SAFETY COURSE

Mrs. Jessi Gross a Coudersport Pre-K teacher is asking for approval to conduct water safety course in May 2027 for up to 40 children and utilize the baby pool. Jessi is also requesting approval to use the town pool and to have lifeguards available.

It was motioned by Councilman Goodenough, seconded by Councilman Wright to approve Jessi Gross the Coudersport Pre-K teacher to use the Coudersport town pool in the baby section to perform water safety class during school hours with lifeguards present for up to 40 children in May 2027. Roll call vote taken: Councilman Keifer Yes, Councilman Spencer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilperson Rossman Yes, and Councilman Wright Yes. 6 Yes 0 No.

MANAGER'S REPORT

Sweden Valley Manor are requesting approval to use the Coudersport Borough Arboretum for an egg hunt in March or early April.

It was motioned by Councilman Spencer, seconded by Councilman Wright to approve Sweden Valley Manor egg hunt in the Coudersport Borough Arboretum in March or early April. Roll call vote taken: Councilman Keifer Yes, Councilman Spencer Yes, Councilman Cowburn Yes, Councilman Goodenough Yes, and Councilperson Rossman Yes, and Councilman Wright Yes. 6 Yes 0 No.

CAMA Reorganizational meeting and regular meeting will be held on January 22, 2026 6:30 pm at the Wastewater treatment plant on Toles Hollow Road.

CBA have set their regular monthly meetings for the third Tuesday of the month at 6:30 pm at the Coudersport Borough Maintenance building on Damascus Street.

CHIEF OF POLICE REPORT

Nothing additional

JUNIOR COUNCIL REPORT

Joanna was asked by some of the high school students to see if Council would approve a 4 way stop at the intersection of Ross Street and Gordiner Street. Council discussed it with Chief McClain and they don't feel that it is needed. They will contact the residence with shrubs and bushes along that intersection to have them trimmed back.

PUBLIC COMMETS

None

COUNCIL COMMETS

Councilman Wright stated that Manager Brown has been very helpful with bringing John up to speed with reports and answers in a timely manner.

Councilman Spencer would like to investigate getting decals for all the Coudersport Borough trucks. This will be added to the February Agenda under New Business.

ADJOURNMENT

As there was no further business to discuss the meeting adjourned at 6:48 pm.

Respectfully submitted,

Holly Hyde